



Binstead Primary School

Full Governing Body Meeting Minutes

Tuesday 24th January 2023

Present:

- Rebecca Chessell – Head Teacher
- Gemma Cook – Vice Chair (Co-opted)
- Anne Whelton - Clerk
- Kate Redrup – Chair (Co-opted)
- Heidi Bruin – Staff Governor
- Charlotte Bowerman – Parent Governor

This meeting was quorate with five Governors present.

Decisions

Actions

Challenge

Support

1	Apologies Pat Anderson - resigned	Clerk
2	Declarations of pecuniary interest No changes	Chair
3	Minutes from the last meeting <ul style="list-style-type: none"> ➤ Accuracy and Adoption – Not approved as needing to be rewritten ➤ Matters Arising. Review Action Log – Reviewed, decided to start again as out of date. 	Chair
4	Governing Monitoring Services: English Lead LT Sick leave unable to update	Miss Pay
5	Headteachers update – verbal Discussions around <ul style="list-style-type: none"> • Current staffing levels – update given • Milestone 1 data – action created • Phonics – update given • Website – Clerk to give updated information to SBM • Lunch prices – update given regarding Chartwells price increase passed onto families. Higher staff and product costs. • Ofsted areas of interest – update from information provided by other schools • Governor Training – Effective Governor training booked for March. 	Headteacher
6	Governance Matters: <ul style="list-style-type: none"> ➤ Co-opted Governor application – SR – Application 16/12/2022 & EM Application Appointment agreed today. ➤ Resignation – Governor Pat Anderson resignation received and accepted. 	Chair
7	Update from Finance Committee including budget approval update Verbal update from Finance meeting (see finance meeting minutes)	Chair

8	Any Other Business Menopause LA Policy approved.	Chair
9	Date of Next Meeting: 21 st March 2023	Chair

ACTION LOG

1. Rewrite last FGB minutes – RC
2. Milestone 1 data to be shared – RC
3. Up to date Governor information needed for website – AW
4. Monitoring visit reports to be reviewed for any gaps – AW
5. Review Policy schedule – AW
6. New Governor tours – RC
7. New Governors to be set up – AW/SBM

Approved by Governing body in meeting held 21.03.2023